

**LICKING HEIGHTS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION SPECIAL MEETING
TUESDAY, MAY 30, 2017 6PM**

The Licking Heights Board of Education met in Special Session for the purpose of conducting official school business on Tuesday, May 30, 2017 at 6:08 p.m. at Licking Heights District Office, 6539 Summit Road SW, Pataskala with Mr. Richard Wand, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, and Mr. Richard Wand.

Reading of the Notice of the Meeting

This is a public meeting of the Board of Education. The purpose of the meeting is to approve a bargaining unit agreement for classified staff, approve the five year forecast and consider possible personnel items.

Resolution #05-17-103 ADOPTION OF AGENDA

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education adopts the agenda.

AYES: Roth, Russ, Bagley, Johnson, Wand

President declared motion carried.

Presentations

- A. Five Year Forecast: Mr. Todd Griffith, Assistant Treasurer, Mr. David Varda, Treasurer, Dr. Philip Wagner, Superintendent
- B. Update on staffing: Ms. Kim Henderson, Director of Human Resources and Student Discipline and Dr. Philip Wagner, Superintendent

Resolution #05-17-104 CONSENT AGENDA

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approves the consent agenda - Item B through L

Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon:

1. Verification of education and experience
2. Proof of proper certification
3. Clean results from a criminal records check
4. All employment is subject to a properly executed contract.

B. Approve the Following Resignations

First Name	Last Name	Position	Department/Building	Effective Date	Notes
Jordan	Waddell	School Counselor	High School	6/12/2017	
Lauren	Johnston	Intervention Specialist	High School	5/26/2017	
Greg	Honchel	Physical Education	High School	5/26/2017	
Gary	Murdoch	Custodian (0.5)	High School	5/29/2017	Transferring to Groundskeeper fulltime

C. Approve the Following Leave of Absence

First Name	Last Name	Position	Building / Department	Type of Leave	Leave Dates
April	Massie	Teacher	West	Unpaid	8/14/2017-5/29/2018

D. Approve 2017/2018 Supplementals

Name	Position	School	Level	Experience	Salary
Megan Beavers	Band Director	High School	1	9	\$5,078.00
Lori Cochran	Musical/Play Director Drama	High School	1	4	\$3,356.00
Meredith Smith	Musical/Play Director Vocal	High School	1	10	\$5,078.00
Megan Beavers	Marching Band Director	High School	1	9	\$5,078.00
Meredith Smith	Choir Director	High School	2	10	\$3,096.00
Meredith Smith	Fine Arts Academic Chair 9-12	High School	3	4	\$1,754.00
Kathy Gamertsfelder	Math Academic Chair 9-12	High School	3	6	\$1,873.00
Kelen Waaland	Social Studies Academic Chair 9-12	High School	3	4	\$1,754.00

Mary Jo Jones	Yearbook HS Advisor	High School	3	8	\$1,992.00
Coleen Ouellette	Science Academic Chair 9-12	High School	3	8	\$1,992.00
Iva O'Ryan	ELA Academic Chair 9-12	High School	3	1	\$1,635.00
Mallary Weaver	Speech and Debate Advisor	High School	3	2	\$1,635.00
Amanda Andrews	World Language Academic Chair 9-12	High School	3	4	\$1,754.00
Aimee Wilson	Department Chair Special Education 9-12	High School	3	3	\$1,754.00
Sharon Ross	National Honor Society	High School	4	10	\$1,949.00
Caitlin Roney	Junior Class Advisor	High School	4	3	\$1,581.00
Aimee Wilson	JCWA "Model UN" Advisor	High School	4	4	\$1,581.00
Sean McCullough	Quiz Bowl Advisor	High School	4	3	\$1,581.00
Meredith Smith	Jazz Choir Director	High School	4	10	\$1,949.00
Alicia Orr	Senior Class Advisor	High School	4	2	\$1,357.00
Alicia Orr	Student Council Advisor	High School	4	1	\$1,357.00
Stephen Meyer	Chess Club Advisor	High School	5	2	\$751.00
Iva O'Ryan	Service Learning Project Advisor	High School	5	4	\$870.00
Sharon Ross	Advanced Placement Advisor	High School	5	2	\$751.00
Pamela Reamer	Art Club Advisor	High School	5	4	\$870.00
Megan Beavers	Pit Orchestra Director	High School	5	9	\$1,209.00
Abby Matthews	Junior Class Advisor	High School	4	1	\$1,357.00
Doug Perry	Assistant Marching Band-Full Band	High School	2	13	\$3,096.00
Pam Waits	Assistant Marching Band-Color Guard	High School	2	4	\$2,422.00
Denise Cameron	5th Grade Student Council Advisor	North	4	1	\$1,357.00
Amanda Cote	Gifted Academic Coordinator	District	1	1	\$2,779.00
Amanda Cote	5th Grade Camp Advisor (0.5)	North	5	2	\$375.50
Cheryl Harger	5th Grade Camp Advisor (0.5)	North	5	1	\$375.50

Comment: All salary steps for 2017/2018 have been edited to reflect the fact that eFinance does not accept the 0 step on our current salary schedules.

E. Approve 2017/2018 Certified Employees

First Name	Last Name	Position	Department/ Building	Contract Days	Contract Length	Salary Schedule	Step	Salary	Effective	Notes
Charles	Blankenship	4-9 Math	Central	185	1 year	B	2	\$37,482.00	8/14/2017	Replacing Morgan Wills who transferred to Counselor at LHC
Morgan	Wills	School Counselor	Central	205	1 year	M	9	\$58,218.89	7/31/2017	Replacing Lavonne King

Comment: Charles Blankenship is moving from a long term sub position to a full time teaching position
Morgan Wills is moving from a counselor internship to counselor position

Note: All salary steps for 2017/2018 have been edited to reflect the fact that eFinance does not accept the 0 step on our current salary schedules.

F. Approve 2017/2018 Classified Employees

First Name	Last Name	Position	Dept / Building	Contract Days	Pro-rated	Contract Length	Hours	Step	Salary	Cat.	Effective	Notes
Anna	Swank	Secretary II	Central	209		Currently on a continuing contract for 2017/2018	8	5	16.07	H	7/31/2017	Replacing Wenda Morris
Zachary	Tope	Custodian	High	260	254	1 Year	8	1	13.55	F	7/10/2017	Replacing Bob Hare. Zachary will receive 24 additional days pay at the rate of \$13.05 for May 22-June 30, 2017 which is the 2016/2017 rate.
Kayley	O'Neill	Custodian	High	260		1 Year	8	1	13.55	F	7/1/2017	Replacing Rick Black. Kayley will receive 5 additional days pay at the rate of \$13.05 for June 26-30, 2017 which is the 2016/2017 rate.
James	Miller	Custodian	South	260		1 Year	8	1	13.55	F	7/1/2017	Replacing Mike Bauerle. James will receive 5 additional days pay at the

rate of \$13.05 for June 26-30, 2017 which is the 2016/2017 rate.

Comment: All salary steps for 2017/2018 have been edited to reflect the fact that eFinance does not accept the 0 step on our current salary schedules.

G. Approve 2016/2017 Classified Employees

First Name	Last Name	Position	Dept/ Building	Contract Days	Pro-rated	Contract Length	Hours	Step	Salary	Cat.	Effective	Notes
Gary	Murdoch	Groundskeeper (0.5)	District	260	24	Currently on a 2 year contract for 2016-2017	8	3	16.29	G	5/30/2017	Due to increase in student enrollment, transferring to Groundskeeper fulltime.

Comment: All salary steps for 2017/2018 have been edited to reflect the fact that eFinance does not accept the 0 step on our current salary schedules.

H. Approve 2016/2017 Supplementals

First Name	Last Name	Position	Department/ Building	Contract Days	Pro-rated	Contract Length	Salary	Category	Effective	Notes
Christina	Lyle	Treasurer's Assistant-Payroll	District Office	260	65	Currently on a Continuing Contract	\$45,000	VII(b)	4/3/2017	Replacing Becky Morrison who is transferring to Treasurer's Assistant-Accounts Payable
Alicia	Inman	District Registrar/Administrative Assistant	District Office	260	32	Currently on a 2 year contract	\$45,675	VII(b)	6/5/2017	Replacing Jennifer Ryan

I. Approve the Summer Help list for 2017

Approve the Summer Help list at \$13.05 per hour from May 30-August 31, 2017 on an as needed basis.

NAME	DEPARTMENT
BRADLEY, PAULA	BUILDING AND GROUNDS
BRAND, BECKY	BUILDING AND GROUNDS
BRUNTY, BARB	BUILDING AND GROUNDS
COATES, DONNA	BUILDING AND GROUNDS
DEAN, JUANITA	BUILDING AND GROUNDS
DOLDER, AL	BUILDING AND GROUNDS
FRAVEL, LARRY	BUILDING AND GROUNDS
GORE, MELANIE	BUILDING AND GROUNDS
IRVIN, KIP	BUILDING AND GROUNDS
KEAN, KAREN	BUILDING AND GROUNDS
LOTHES, JODELLE	BUILDING AND GROUNDS
ORTIZ, FAITH	BUILDING AND GROUNDS
RAUSENBERG, MATTHEW	BUILDING AND GROUNDS
REEVES, MANDY	BUILDING AND GROUNDS
RIGSBEE-BING, CHANDRA	BUILDING AND GROUNDS
RUCK, IAN	BUILDING AND GROUNDS
GREEN, ETHAN	TECHNOLOGY
MURPHY, TREVOR	TECHNOLOGY
STIMMEL, SETH	TECHNOLOGY
BEAVERS, MEG	TECHNOLOGY
SUBSTITUTES CAN BE CALLED IN ON AN AS NEEDED BASIS	
HESS, KRISTY	BUILDING AND GROUNDS
LEGGETT, CARRIE	BUILDING AND GROUNDS
O'NEILL, KAYLEY	BUILDING AND GROUNDS
RAUSENBERG, KATRINA	BUILDING AND GROUNDS
YARBROUGH, ROSHALLE	BUILDING AND GROUNDS
MURDOCH, RUTH ANN	BUILDING AND GROUNDS

J. Approve the Summer Intervention Staff for 2017

Approve the Summer Intervention Staff at the rate of \$25.00 per hour, four hours per day, for 17 days. The program was approved at the May 16, 2017 Board meeting.

NAME
Ben Elting
Linda Hunt
Sean McCullough
Noelle Setliff
Tammy Atchison
Sarah Buerkle
Melissa Davidson
Erica Kallergis
Kristin Vian
Christina Stokes

K. ECOESC Teacher Contract - High School

Approve the contract with the East Central Ohio Educational Service Center (ECOESC) for one Mandarin Chinese visiting teacher, Yuanxue Chen, at the High School for the 2017/2018 school year at a cost not to exceed \$51,341.53 as provided in the back up materials.

Comment: Pay based on experience

L. ECOESC Teacher Contract - Central Middle School

Approve the contract with the East Central Ohio Educational Service Center (ECOESC) for one Mandarin Chinese visiting teacher, Jie Lou, at Central Middle School for the 2017/2018 school year at a cost not to exceed \$38,306.91 as provided in the back up materials.

Comment: Pay based on experience

AYES: Roth, Russ, Bagley, Johnson, Wand

President declared motion carried.

Resolution #05-17-105 FIVE-YEAR FORECAST

Mr. Wand moved and Mrs. Russ seconded that the Board of Education approves the five year forecast, as provided in the back up materials.

AYES: Wand, Russ, Bagley, Johnson, Roth

President declared motion carried.

<http://www.lhschools.org/Five-YearForecast.aspx>

Resolution #05-17-106 LHESPA

Mrs. Russ moved and Mr. Johnson seconded that the Board of Education approves the contract with the Licking Heights Educational Support Professionals Association (LHESPA) from July 1, 2017 - June 30, 2020.

AYES: Russ, Johnson, Roth, Wand

ABSTAINED: Bagley

President declared motion carried.

Resolution #05-17-107 JOB DESCRIPTION

Mr. Johnson moved and Mrs. Roth seconded that the Board of Education approves the Head Cook Job Description as provided in the back up material.

AYES: Johnson, Roth, Bagley, Russ, Wand

President declared motion carried.

Resolution #05-17-108 CLASSIFIED STAFF

Mrs. Roth moved and Mr. Johnson seconded that the Board of Education approves Terri Bagley, Secretary II at North Elementary, 209 days, currently on a two year contract, 8 hours a day, step 3 at a salary of \$15.18 per hour, category H, effective 7/31/2017.

Comment: Moving from part time to full time replacing Christina Lyle

AYES: Roth, Johnson, Russ, Wand

ABSTAINED: Bagley

President declared motion carried.

Resolution #05-17-109 ADMINISTRATORS

Mr. Bagley moved and Mr. Wand seconded that the Board of Education approves the following Administrator/Supervisor contracts.

1. Anna Annett, Assistant Principal North Elementary, 222 days, 3 year contract at a salary of \$81,200.00, effective date 08/01/2017.
2. Darlene Mortine, Transportation Supervisor, 260 days, 3 year contract at a salary of \$60,900.00, effective date 07/01/2017.
3. Belinda Hohman, Principal Central Middle School, 260 days, 1 year contract at a salary of \$90,800.00, effective date 08/01/2017.
(Comment: Belinda is a retire/rehire in this current position)
4. Darian Kovach, District Technology Manager, 260 days, 3 year contract at a salary of \$66,990.00, effective date 07/01/2017.
5. Tiffane' Warren, Assistant Principal Central Middle School, 222 days, 3 year contract at a salary of \$71,050.00, effective date 08/01/2017.

AYES: Bagley, Wand, Johnson, Roth, Russ

President declared motion carried.

Superintendent Comments

- A. June 27th Community Outreach and Regular Board Meeting

Resolution #05-17-110 ADJOURNMENT

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned.

Time: 6:49pm

AYES: Roth, Bagley, Johnson, Russ, Wand

President declared motion carried.